



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

13 FEB. 2023

NOTICE OF MEETING

Tracking No: 023

URGENT MEETING WITH THE SCHOOL HEADS ON AIP PERFECTION

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors – Public Schools District Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

Please be informed of the schedule of meeting on the above subject which will be held today, February 13, 2023, 1:00 in the afternoon at the SDS Conference Room.

Specifically, this is intended for the School Heads who have not yet perfected the Annual Implementation Plan. Dr Gener delos Reyes, Principal IV, Dr. Maria Corazon Borbon, EPS-SGOD and Sir Benjamin Millares, Budget Officer V will serve as the coaches for this AIP perfection activity. Meanwhile, the EPS-PSDS will help in the facilitation of their respective cluster.

Below are the meeting agenda:

1. Discussion of the AIP entries
2. Follow-up on the format
3. On-site perfection of the AIP, WFP and PPMP

Participating school heads are to report to the said venue on or before 1:00PM today.

NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent



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